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Date: Monday, 5 December 2022

Port Stephens City Council
Contact Name- Dylan Mitchell
Senior Development Planner
116 Adelaide Street
Raymond Terrace, NSW, 2324

Dear Dylan,

RE: DA 16-2022-917-1 – St Michael's Primary School, 12 Sproule Street, Nelson Bay, NSW, 2315

In response to the Hunter & Central Coast Regional Planning Panel (HCCRPP) record of referral dated 11 November 2021, please find below our response, and amended documentation to support the submission for St Michael's Primary School.

As part of our response to the detail of the St Michael School Traffic Management Plan. CKDS undertook a site visit on Wednesday 23rd November to inspect the current afternoon pick-up procedures and discuss the morning procedures. In response to the queries raised during the panel briefing.

- The school is serviced by five (5) bus routes.
- In the morning the buses utilise the existing bus zone located along the Wahgunyah Road school frontage for staggered drop off between 8:25am to 8:51am.
- In the afternoon four (4) of the buses are waiting within the existing bus zone located along Wahgunyah Road school frontage with the fifth bus arriving at 3:15pm after the previous four buses have departed.
- Morning drop-off is currently located between the current school crossing and bus zone in a 'Kiss and Go' arrangement which complies with the current 'no parking' street signage and regulations.
- The arrangement will be modified to suit the relocated school crossing to align with the new school entry with the 'no-parking' located between Primary Crescent and the school crossing.
- Afternoon pick-up is undertaken by the students being organised into lines in front of the school hall before being escorted from the school gate in following order;
 - o Bus Group 1-4 are escorted to each bus based on the order they have arrived (Overseen by dedicated staff member).
 - o Walkers, bike, and scooter riders.
 - o 'Meet & Greet'. This is utilised by Parents/Caregivers who have parked in Wahgunyah Street and meet the student at the school gate.



- Car pick-up on the Northern side of Wahgunyah Rd (Pirrarea Reserve Gardens). Students are escorted in one group across Primary Crescent to awaiting Parents/Caregivers.
- Car pick-up on the Southern side of Wahgunyah Rd. Students are escorted in one group across Wahgunyah Road to awaiting Parents/Caregivers.
- Bus Group 5 is escorted to bus service S413 once arrived at 3:15pm.

As observed during the site visit between 2:45pm and 3:30pm all students egress the school via Wahgunyah Road with Parents & Caregivers utilising current on-street parking along both sides of Wahgunyah Rd in front of the Pirrarea Reserve Gardens without any impacts to the local residents or road network.

The above drop-off and pick-up procedures have been shown on A-0211_01 Wahgunyah Rd Traffic Plan and detailed in St Michael's Primary School – Traffic Management Plan_v 3.

A concept plan of Subdivision A-0203_04 has been provided to clearly show the required dimensioned boundaries, easements, restrictions, and burdens to allow the operation and servicing of the two proposed Lots.

An External Site Connection Sketch has been provided by Northrop Engineering to detail the required works within the Wahgunyah Road reserve if an easement cannot be established over the existing stormwater line currently running through Lots 1-3 DP1098930.

Updated landscape plans (Revision H) has been provided to accommodate the existing 2m stormwater easement to the eastern boundary and the proposed 3m water and sewer easement for the EEC & OOSH relocated 4m away from the existing easement.

Letter from Reverb Acoustic dated 25th November confirming the acoustic modelling has taken into effect existing school functions with no intensification of children numbers on the play area adjacent to residences along the eastern boundary between the proposed staff car park and EEC & OOSH building.

If you require further clarification or information, please contact the undersigned on 02 4929 1843.

Regards,

A handwritten signature in black ink, appearing to read 'Ben Rapley'.

Ben Rapley
CKDS Architecture – ARBN 8543

Attach:
20024_A-0203_04
20024_A-0211_01
St Michael Primary School Traffic Management Plan_v3

Northrop External Connection Sketch
Landscape Plans _Revision H
Reverb Acoustic letter 19-2469-L3